

# BRIAR PATCH COMMUNITY MARKET

## AGENDA

### Board of Directors' Regular Meeting

**Date:** Monday, May 19, 2008, 5:30 pm

**Location:** Grass Valley Fire Station #2, meeting room, 213 Sierra College Dr., Grass Valley, CA. (across from the Briar Patch by Sierra College)

The BriarPatch Community Market is a cooperatively owned business committed to supporting our community by: welcoming everyone; selling healthful earth friendly, affordable products; providing a quality work experience; offering excellent customer service and consumer education; building our local economy; serving as a resource center for conscious living; and promoting the cooperative business model. A coop owner-member has the opportunity to have a voice in decisions which shape the Coop's future, receive a discount which increases with volunteer work, support the cooperative ideal, and share in its benefits.

#### **Vision Statement**

BriarPatch is the leading natural food store in Nevada County, we are a vibrant, important community hub for gathering as well as for dialogue and learning about healthful food. We seek to be a leader in social, environment, as well as fiscal responsibility among both local businesses and food co-ops nationally. We model community-mindedness and cooperative principles, and hope to inspire others to do the same, and in so doing, contribute to peace and prosperity for all within our reach.

**0.0 Call to Order** - (1 minute)

**1.0 Statement by Outgoing President**

**2.0 Welcome New Board Members**

**3.0 Determine Chairperson for Meeting** (if necessary)

**4.0 Review Agenda:** The Board will review the Agenda and make any necessary changes. (5 minutes)

**5.0 Recognition of Outgoing Board Members:** The Board will recognize outgoing Board members and may take formal action on recognizing the efforts of these Board members. (5 minutes)

**6.0 Approval of Minutes:** The Board will revise if necessary and approve the minutes from the March 31, 2008 and April 28, 2008 Board meetings. (5 minutes)

**7.0 Nomination and Elections Committee Report:** A summary of the election process may be discussed and if warranted the Board may take action. (10 minutes)

**8.0 General Manager's Report:** The General Manager's report covers management, facilities, finances, and other issues pertinent to the operations of the store and cooperatives. (15 minutes)

**9.0 Schedule Date for Information Session on Errors and Omissions Liability Policy.**

**10.0 Finance Committee:** The following item was on the March Board meeting agenda but was tabled due to time constraints. (10 minutes)

**10.1 Action:** Shall the Board of Directors revise the existing organizational chart/structure to have the Director of Finance (Finance Manager) report directly to the Board?

**11.0 Governance Committee Report:** The following items were on the March Board meeting agenda but were tabled due to time constraints. (15 minutes)

**11.1. Discussion/Action:** Shall the Board of Directors retain, as needed, the services of an Independent Legal Counsel? If so, shall the approval of the hiring require unanimous approval of the Board of Directors?

**11.2. Discussion/Action:** Shall the Board of Directors be present (physically or electronically) to vote on agenda items at regularly scheduled meetings?

**11.3. Discussion/Action:** Shall the Board of Directors remove the job descriptions for newsletter editor, the finance manager and the operations manager, as well as the separation of the general manager and the finance manager from the Policy Manual?

**12.0 Merchandising Committee Report -** The Committee report and following action item were on the March Board meeting agenda but were tabled due to time constraints. (10 minutes)

**12.1. Action:** Shall the Board of Directors approve the Addendum to the existing Merchandising policy?

**13.0 Discussion of Annual Plan:** The Board adopts an Annual Plan each year that includes activities to be accomplished by the Board and a timeline for when these are to occur. The Board will provide input for any new items and changes or additions to the draft (see Draft Annual Plan for 2008) that is scheduled to be on the June Board Agenda for discussion and approval. (5 minutes)

**14.0 Public Comment** (*Owner-members and other members of the public are invited to address the Board regarding issues on the agenda and subjects not on the agenda. The Board cannot discuss or take action on non-agendized items, but such items may be agendized for discussion and/or action at a later Board meeting. The time allocation on individual comments (not to exceed 5 minutes) will be determined (and may be limited) at the meeting based on the number of people wishing to speak.*) (30 minutes)

**15.0 Announcements** (1 minute)

**16.0 Closing** (Confirm next meeting date, currently scheduled for Monday, June , 2008) (1 minute)

