

# Board of Directors 2021 Election Application Form



NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER(S): \_\_\_\_\_

EMAIL: \_\_\_\_\_

BRIARPATCH OWNER #: \_\_\_\_\_

***Completed applications must be submitted no later than 5:00 pm February 1, 2021.***

Electronic submissions can be sent to [elections@briarpatch.coop](mailto:elections@briarpatch.coop). Paper applications can be delivered to the Customer Service counter in the store. If you have questions or would like to receive this application as a Word document, contact Mary Hunter, Administrative Assistant, at [maryh@briarpatch.coop](mailto:maryh@briarpatch.coop). It is strongly recommended that interested parties attend at least one board meeting prior to the election.

## THINGS YOU NEED TO KNOW:

### TO BE QUALIFIED AS A DIRECTOR, A PERSON MUST

*(BriarPatch Bylaws Section: 4.2(b)).*

1. Have been an active owner (be fully paid owner or current on ownership payments – and – have shopped in the store in the past 24 months) for at least six months prior to the commencement of the election of Directors;
2. Be at least 18 years old;
3. Be unwaveringly committed to the best interests of the co-op;
4. Not have any overriding conflict of interest with the co-op;
5. Satisfy any other reasonable eligibility requirements set by the Board.

\* In addition to the eligibility requirements stated above, a person is only eligible to serve as a Director if his or her service as a Director would not result in two or more related persons being Directors at any one time. If any election would otherwise result in two or more related persons being Directors at any one time, then only that person receiving the greatest number of votes in the election will be elected as a Director. The term “related person” means the spouse, child, grandchild, sibling or parent of the person, and any individual sharing the household of the person.

***Only complete and accurate applications will be forwarded on for further consideration.***

## APPLICATION REQUIREMENTS:

To be considered for nomination as a candidate in the upcoming BriarPatch Board election, the following items must be provided by the deadline stated above. *Only complete and accurate applications will be forwarded on for further consideration.*

**PERSONAL PROFILE \*:**

Provide a personal profile in Microsoft Word format. Answer the following questions in your Personal Profile. Keep the text to 300 words or less per question (a minimum of 200 words is required).

- *What do you love about BriarPatch Food Co-op?*
- *Why are you running for the BriarPatch Food Co-op Board?*
- *Why will you make a good Board Director?*

**SUMMARY OF QUALIFICATIONS \*:**

Provide a resume or summary of qualifications in Microsoft Word format. Include your current occupation, educational background, business experience, and any prior Board or other community leadership experience. Keep the text to 700 words or less (a minimum of 500 words).

**PHOTOGRAPH \*:**

Provide a current photograph of yourself. Photos must be full-color JPG 300 dpi/ppi, at least 5" wide, and submitted via email as an attachment (not embedded in a Word document or in the body of an email). You may arrange for a photo to be taken by emailing [elections@briarpatch.coop](mailto:elections@briarpatch.coop).

*\*Please note that your personal profile, photo and excerpts from your summary of qualifications will be displayed in the store and will appear in The Vine newsletter and on our website during March-May. In addition, individual candidate vote totals will be published to ownership post-election.*

**POTENTIAL CONFLICTS OF INTEREST\*:**

*Describe any investment, business interest, employment, Board/volunteer roles, or other activities which may pose a conflict with the interests of the co-op either real or perceived.*

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**REFERENCES:**

Provide three references (at least two professional, not personal), who can speak to your qualifications in relation to service on the BriarPatch Board (references do not need to be BriarPatch owners):

*Only complete and accurate applications will be forwarded on for further consideration.*

1. Name of Reference \_\_\_\_\_

E-mail \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

How long and in what context has this person known you?

\_\_\_\_\_

2. Name of Reference \_\_\_\_\_

E-mail \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

How long and in what context has this person known you?

\_\_\_\_\_

3. Name of Reference \_\_\_\_\_

E-mail \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

How long and in what context has this person known you?

\_\_\_\_\_

*I certify that the above information is true and correct to the best of my knowledge. I authorize verification of all statements made as part of this application and I authorize this information to be publicized to BriarPatch owners in conjunction with the Board election.*

*Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

***Thank you for supporting BriarPatch Food Co-op!***

***Only complete and accurate applications will be forwarded on for further consideration.***